



YOUR BAND CONTACT:

Mark Evans, 540 Ridgewood Ave
Omaha, NE 68114

email: mark.evans@cox.net
(cell phone: 402-490-3050) *Call
or email anytime with questions
or to discuss details*

Wedding Reception Planner

Our wish is to contribute to making your day the most memorable event it can be – a day that guests remember of course for your ceremony, and also for the incredible entertainment at your reception. With that in mind, we want to work with you to customize our show to be perfect for your guests. Our goal is to please both dancers and “listeners” of all ages, so we recommend both high-energy dance music, but also some “crooners” especially in the first set. Of course, we will make recommendations but the final decisions are yours. This form is designed to help you think through your entertainment options and to plan the details of your reception. The band is happy to assist with the special moments in your reception if you wish, and to provide a selection of live music songs, or recorded songs for your initial dances if you prefer. Please fill this out and return it to us, and don’t hesitate to call if you have questions. Congratulations and best wishes!

1. **EVENT DATE and LOCATION**

2. **VENUE CONTACT PERSON AND PHONE, EMAIL**

3. **CONTACT INFO: (Bride and/or groom cell phone)**

4. **RECEPTION CONTACT (It can be helpful to assign a friend or wedding party member to be the band contact in case of questions or for coordination during the reception – please indicate, and make sure that person knows they are assigned – name and cell phone.)**

5. **GUEST ARRIVAL TIME (Band to be set up and out of the way by this time) _____**

6. **BAND BEGIN and END TIMES (start time can be flexible if you wish)**

RECEPTION AGENDA:

1. INTRODUCTION: (Can be MC'd by band or by personal friend of your choosing at start of dance)

a. BRIDE AND GROOM (please indicate if introduction is requested).

b. PARENTS OF BRIDE (please indicate if introduction is requested, otherwise leave blank)

c. PARENTS OF GROOM (please indicate if introduction is requested – otherwise leave blank)

d. WEDDING PARTY: (please indicate if introduction is requested – otherwise leave blank)

Best Man: _____ Maid of Honor: _____

Groomsman 1: _____ Bridesmaid 1: _____

Groomsman 2: _____ Bridesmaid 2: _____

Groomsman 3: _____ Bridesmaid 3: _____

Groomsman 4: _____ Bridesmaid 4: _____

Groomsman 5: _____ Bridesmaid 5: _____

Groomsman 6: _____ Bridesmaid 6: _____

2. SPECIAL DANCES (If you wish for the band to perform your "Special dances" live, please select the songs from the list below. The band can learn a song or two that is not on the list if you like, OR the special dances can be performed with recorded music and the "live" dance music can start immediately following the recorded song). Please indicated preferences below.

3. BRIDE AND GROOM'S FIRST DANCE: _____

4. FATHER/DAUGHTER DANCE: _____

5. MOTHER/SON DANCE: _____

6. WEDDING PARTY DANCE (if desired): _____

7. OFFICIAL DANCE BEGINS (Any special requests, such as to “snowball” the crowd into dancing?)

8. Dollar Dance? Yes or no, and if yes, approximately when (suggest mid-way through first set)

9. GARTER and BOUQUEST TOSS: (let us know if you would like us to “MC” this event and approximate time, OR that your onsite band contact will let us know)

10. CAKE CUTTING: Approximate time (or have your onsite band contact notify band).

12. BREAK MUSIC: (Dance, slower jazz etc.) (NOTE: If you wish you can provide an mp3 or cd’s and we will play music of your choice – or we can provide from our list of thousands of songs (If you choose) Band recorded break music description and/or any special requests.

13. SPECIAL BAND ATTIRE REQUESTS?: (Indicate how casual or how dressy you would prefer for the band. This can be anything from “normal band ‘dance club’ attire, to sport coats).

14. ANY FINAL THOUGHTS SUGGESTIONS, SPECIFIC OR GENERAL DESCRIPTION OF EXPECTATIONS?

Thank you for taking the time to complete this form – we hope it has assisted with your wedding planning needs. There is no reception entertainment as exciting and energetic as a GREAT LIVE BAND and we promise to help you create a reception your guests will never forget! Happy planning, and congratulations!

